



PARTICIPATING IN A MESP WEBINAR

INTRODUCTION

A WEBINAR is a web-based seminar with an audio **and** a visual (Web) component. You can participate by using your telephone to call our toll-free webinar line. If you have high-speed internet access, you can join us on line *and* call in for the audio portion. The MESP webinar generally runs 30-35 minutes. There will be time for your questions. The webinar system also allows you to communicate with the presenter, on-line, using the CHAT function.

HOW TO PARTICIPATE IN AN MESP COLLEGE SAVINGS WEBINAR

Test your browser at least 30 minutes before the Webinar.

- To test your browser and network connections for compatibility prior to the conference, go to <http://www.callinfo.com/test.html>

Log in 3-5 minutes before the Webinar is scheduled to start.

To participate in the **Audio** portion of the presentation

- Dial 1-800-851-3758
- Enter 7-digit access code: 2033602
- You will be placed on music hold until the Chairperson starts the conference.
- Put your phone on "mute" if possible, to minimize background noise and feedback.
- Do not put your phone on Hold once the Webinar begins.

To participate in the **Web** portion of the presentation

- Click this link: <https://www.callinfo.com/prt?host=gcc&ac=2033602&an=8008513758>
- Enter your participant registration information.
- You will view a "Lobby screen" until the Chairperson starts the Webinar.
- Look for the **Chat** box. You can use it to send the presenter a message.

Toll-Free Tech Support

If you have trouble automatically logging in using the link above, please do the following:

1. Go to <https://www.callinfo.com/prt?host=gcc>
2. Enter Ready-Access phone number: 8008513758
3. Enter 7-digit access code: 2033602
4. Do not enter spaces or dashes in the number.

If you have problems joining the conference or need technical assistance, please contact Global Crossing Customer Care at **888-447-1119** or

1. Click this link: http://www.globalcrossing.com/xml/eservice/conferencing/conf_support.xml
2. Go to the upper left corner of the page
3. Click on "Contact Us" (blue box, left side of screen)
4. Then look under "Conferencing Customers" for links